



Republic of the Philippines
Department of Education

Region I
 SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

SDO ALAMINOS
RELEASED
 2024-01-22
 RECORDS UNIT

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2024-028

To : All Qualified Applicants of Head Teacher III (Secondary),
 Administrative Assistant III and Administrative Assistant II
 (Disbursing Officer II) positions

Subject : **COMPARATIVE ASSESSMENT OF APPLICANTS**

From : Schools Division Superintendent

Date : January 19, 2024

1. Please be informed that the Human Resource Merit Promotion and Selection Board (HRMPSB) will convene to conduct comparative assessment of the qualified applicants of **Head Teacher III of Cayucay National High School, Administrative Assistant III and Administrative Assistant II (Disbursing Officer II)** positions, with the following schedules:

Position	Date	Time	Venue
Head Teacher III (Secondary)	January 22, 2024	1:00 PM	Division Library Hub
Administrative Assistant III and Administrative Assistant II (Disbursing Officer II)	January 23, 2024	8:00 AM	

2. All applicants for the said position are hereby advised to appear before the Board on the above-mentioned date, time and venue, with the **original copies** of documents they submitted in their application.
3. For your information, guidance, and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

With hundred reasons to serve!



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