



Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

SDO ALAMINOS
RELEASED
2024-01-22
pe
RECORDS UNIT

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2024-027

To : Division Human Resource Merit Promotion and Selection Board (DHRMPSB)

Subject : **NOTICE OF MEETING**

From : Schools Division Superintendent

Date : January 19, 2024

- Please be informed that there will be a meeting of the members of the **HRMPSB** of this Division to conduct comparative assessment of the qualified applicants of **Head Teacher III of Cayucay National High School, Administrative Assistant III and Administrative Assistant II (Disbursing Officer II)** positions, with the following schedules:

| Position | Date | Time | Venue |
|--|------------------|---------|----------------------|
| Head Teacher III (Secondary) | January 22, 2024 | 1:00 PM | Division Library Hub |
| Administrative Assistant III and Administrative Assistant II (Disbursing Officer II) | January 23, 2024 | 8:00 AM | |

- The participants of the meeting are the following:

| | NAME | POSITION | DESIGNATION |
|---|---------------------------|---|---|
| 1 | Dr. Marilu N. Cardenas | Assistant Schools Division Superintendent | Chairperson |
| 2 | Dr. Diana Marie G. Oiguan | SEPS/OIC, Chief Education Supervisor-SGOD | Member |
| 3 | Rosalie R. Sarmiento | Administrative Officer V | Member |
| 4 | Cynthia M. Ruamero | Administrative Officer IV | Member |
| 5 | Ricardo D. Adviento | School Principal IV | Member/Secondary School Principal Representative (For HT III position only) |

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
Telephone Number: (075) 205 - 0644
Website: depedalaminoscity.com
Email Address: alaminos.city@deped.gov.ph



Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

| | | | |
|---|-----------------------|------------------------------|---|
| 6 | Rey B. Pascua | School Principal I | School Head where the vacancy exists (For HT III position only) |
| 7 | Nicanor L. Navarro II | Administrative Assistant III | Member/Level 1 NEU Representative (For ADAS positions only) |
| 8 | Charlene M. Ferrer | Administrative Assistant III | Secretariat |
| 9 | Rachel Marie B. Pol | Administrative Assistant III | |

3. For your information, guidance, and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
Telephone Number: (075) 205 - 0644
Website: depedalaminoscity.com
Email Address: alaminos.city@deped.gov.ph