

#### Republic of the Philippines

### Department of Education

## Region I SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

# DIVISION MEMORANDUM DM-2021-223

То

Assistant Schools Division Superintendent

Chief Curriculum and Implementation Division

Personnel Selection Board

All School Heads Others concerned

From

Schools Division Superintendent

Subject

Selection of Division Coordinator in English

Date

July 19, 2021

#### **PARTICULARS**

- 1. In view of the need to designate a Division Coordinator in English, this office opens the submission of pertinent documents for the said position.
- 2. The following are the documents that need to be included in the folder of document:
  - a) Original Appointment of present position
  - b) PDS
  - c) Performance Rating for the Last 3 years
  - d) Outstanding Accomplishments to include Awards, Innovations, Research, Speakership and Trainings attended.
- 3. Deadline of submission of folders is on Monday, July 26, 2021 at 10:00 o'clock in the morning.
- 4. Evaluation of documents, Interview and Simulation will be announced later in separate Memorandum.

5. For widest dissemination and compliance.

LORNA G BUGAYONG, PhD, CESO V Schools Division Superintendent

With hundred reasons to serve!

EXAMPLE STATEMENT OF EQUICATION

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