



Republic of the Philippines
Department of Education
 Region I
 SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

ANNUAL PROCUREMENT PLAN (APP)
CY 2021


Code (PAP)	Procurement Program/Project	PMO End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. CONSTRUCTION OF BUILDING											
	Infrastructure Projects	Division Office	Competitive Bidding			Upon receipt of SUB-ARO		GOP	10,000,000.00		10,000,000.00	
	Infrastructure Projects	Longos ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	17,000,000.00		17,000,000.00	
	B. REPAIR OF SCHOOL BUILDINGS											
	Infrastructure Projects	Mona ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	1,736,974.15		1,736,974.15	
	Infrastructure Projects	Linmansangan ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,026,691.37		2,026,691.37	
	Infrastructure Projects	Pangapisan IS	Competitive Bidding			Upon receipt of SUB-ARO		GOP	3,795,353.63		3,795,353.63	
	Infrastructure Projects	San Roque ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	3,008,774.86		3,008,774.86	
	Infrastructure Projects	Cabatuan ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,752,719.02		2,752,719.02	
	Infrastructure Projects	Maawi ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	767,144.82		767,144.82	
	Repairs of Classroom Conversion to Dental Clinics	ES, JHS and SHS Schools	Negotiated, Small Value			Upon receipt of SUB-ARO		GOP	3,000,000.00		3,000,000.00	
	C. UPGRADING OF ELECTRICAL SYSTEM											
	Infrastructure Projects	Telbang ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,553,682.39		2,553,682.39	
	Infrastructure Projects	Alos ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,880,676.56		2,880,676.56	
	Infrastructure Projects	San Vicente ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,254,550.20		2,254,550.20	
	Infrastructure Projects	Cayucay NHS	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,495,874.22		2,495,874.22	
	Infrastructure Projects	Cayucay ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,495,874.22		2,495,874.22	
	Infrastructure Projects	Polo NHS	Competitive Bidding			Upon receipt of SUB-ARO		GOP	1,962,705.22		1,962,705.22	
	Infrastructure Projects	Quibuar ES	Competitive Bidding			Upon receipt of SUB-ARO		GOP	2,495,874.22		2,495,874.22	
	D. FURNITURE AND EQUIPMENT (PPE)											
	Office Equipment	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00		500,000.00	
	ICT Equipment	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00		500,000.00	
	Furniture and Fixtures	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00		500,000.00	
	Other Machineries & Equipments	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	2,000,000.00		2,000,000.00	
	Dental Chairs and Equipment	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	2,000,000.00		2,000,000.00	
	E. COMMON USED SUPPLIES AND EQUIPMENTS											
	Common Supplies and Equipment - Division Office	OSDS, CID, SGOD	Shopping/Agency to Agency/Small Value	N/A	N/A	N/A	N/A	GOP	1,000,000.00	1,000,000.00		


Code (PAP)	Procurement Program/Project	PMO End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Supplies and Equipment - Elementary Schools	Elementary Schools	Shopping/Agency to Agency/Small Value	N/A	N/A	N/A	N/A	GOP	1,514,000.00	1,514,000.00		
	Common Supplies and Equipment - Junior High Schools	Junior High Schools	Shopping/Agency to Agency/Small Value	N/A	N/A	N/A	N/A	GOP	172,000.00	172,000.00		
	Common Supplies and Equipment - Senior High Schools	Senior High Schools	Shopping/Agency to Agency/Small Value	N/A	N/A	N/A	N/A	GOP	264,000.00	264,000.00		
	TVL/TLE/Laboratory Supplies and Equipment	ES, JHS, SHS	Shopping/Agency to Agency/Small Value	N/A	N/A	N/A	N/A	GOP	2,000,000.00	2,000,000.00		
	Sports Supplies and Equipment	OSDS, CID, SGOD, Schools	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	F. REPAIR AND MAINTENANCE, SCHOOL BUILDINGS, IMPROVEMENTS, LANDSCAPING, CONCRETING & CONSTRUCTION OF OTHER STRUCTURES, FURNITURE AND FIXTURES, OFFICE EQUIPMENT, OTHER PPE											
	Division Vehicles	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	59,000.00	59,000.00		
	Air Conditioner, Photo Copier, ICT, Other PPE, F & F (DO & ES)	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	74,000.00	74,000.00		
	Division Office Buildings	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	167,000.00	167,000.00		
	Repair of Furnitures	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	8,000.00	8,000.00		
	Concreting, Painting, Sewerage, Electrical, Landscaping & Other Structures of DO Building Improvements	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	200,000.00	200,000.00		
	Parking Shed, Parking Lot, Perimeter Fence, DO Grounds	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Repairs of Schools - Elementary	Elementary Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	2,076,000.00	2,076,000.00		
	Repairs of Schools/Other Structures - JHS	JH Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	568,000.00	568,000.00		
	Repairs of F & F and PPE - Elementary	Elementary Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	78,000.00	78,000.00		
	Repairs of F & F and PPE - JHS	JH Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	59,000.00	59,000.00		
	School Sites, Titling, Surveys and other incidental cost	OSDS, CID, SGOD, Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Repairs of Equipment - Elementary	Elementary Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	26,000.00	26,000.00		
	Repairs of Equipment - JHS	JH Schools	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	37,000.00	37,000.00		
	G. UTILITIES											
	Water Expenses	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	42,000.00	42,000.00		
	Water Expenses - Elementary	OSDS, CID, SGOD, Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	1,125,000.00	1,125,000.00		
	Water Expenses - JHS	JH Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	100,000.00	100,000.00		
	Water Expenses - SHS	SH Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	58,000.00	58,000.00		
	Electricity Services - Elementary	Elementary Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	1,663,000.00	1,663,000.00		
	Electricity Services - JHS	JH Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	211,000.00	211,000.00		
	Electricity Services - SHS	SH Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	88,000.00	88,000.00		
	Electricity Services	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	42,000.00	42,000.00		


Code (PAP)	Procurement Program/Project	PMO End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	H. OFFICIAL TRAVEL											
	Transportation, Delivery and Other Incidental Expenses	OSDS, CID, SGOD, Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	600,000.00	600,000.00		
	Transportation, Delivery and Other Incidental Expenses - ES	OSDS, CID, SGOD, Schools	Direct Contracting	N/A	N/A	N/A	N/A	GOP	195,000.00	195,000.00		
	Transportation, Per Diems and Other Incidental Expenses - JHS	OSDS, CID, SGOD, School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	115,000.00	115,000.00		
	Transportation, Per Diems and Other Incidental Expenses - SHS	OSDS, CID, SGOD, School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	147,000.00	147,000.00		
	I. COMMUNICATION/SUBSCRIPTIONS											
	Landline Telephone/Mobile - Elementary	School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	152,000.00	152,000.00		
	Landline Telephone/Mobile - JHS	School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	25,000.00	25,000.00		
	Internet Connectivity -Elementary	School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	384,000.00	384,000.00		
	Internet Connectivity -JHS	School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	115,000.00	115,000.00		
	Internet Connectivity - DO	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	250,000.00	250,000.00		
	Landline/Mobile Phone - DO	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	367,000.00	367,000.00		
	J.ADVERTISING/PRINTING/REPRODUCTION/ADVOCACY MATERIALS											
	Reproduction/Printing/Learning Resource	Elementary	Shopping/Negotiated	N/A	N/A	N/A	N/A	GOP	783,000.00	783,000.00		
	Reproduction/Printing/Learning Resource	JHS	Shopping/Negotiated	N/A	N/A	N/A	N/A	GOP	102,000.00	102,000.00		
	Reproduction/Printing/Learning Resource	OSDS, CID, SGOD, School Heads	Shopping/Negotiated	N/A	N/A	N/A	N/A	N/A	12,000,000.00	12,000,000.00		
	Advocacy/Program Materials/Printing	OSDS, CID, SGOD, School Heads	Shopping/Negotiated	N/A	N/A	N/A	N/A	N/A	50,000.00	50,000.00		
	K. FUEL, OIL AND LUBRICANTS											
	Fuel, Oil and Lubricants of Motor Vehicles - Elementary	School Heads	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	23,000.00	23,000.00		
	Fuel, Oil and Lubricants of Motor Vehicles - JHS	School Heads	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	21,000.00	21,000.00		
	Fuel, Oil and Lubricants of Motor Vehicles	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	125,000.00	125,000.00		
	L. FIDELITY BONDS, POSTAGE & INSURANCE, TAXES AND LICENSES											
	Postage & Subscription - Elementary	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	2,000.00	2,000.00		
	Postage & Subscription - JHS	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	5,000.00	5,000.00		
	Fidelity Bonds, Insurance, Taxes, Labors & Wages	Elementary	Direct Contracting	N/A	N/A	N/A	N/A	GOP	26,000.00	26,000.00		
	Fidelity Bonds, Insurance, Taxes, Labors & Wages	JHS	Direct Contracting	N/A	N/A	N/A	N/A	GOP	9,000.00	9,000.00		
	Fidelity Bonds of SDS, ASDS, AO, Cash and Property and Other Bonded Officials	OSDS, CID, SGOD, School Heads	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	129,000.00	129,000.00		
	Postage & Subscription	OSDS, CID, SGOD, School Heads	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	4,000.00	4,000.00		
	Buildings, Motor Vehicles and Other Properties	OSDS, CID, SGOD	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	20,000.00	20,000.00		

Code (PAP)	Procurement Program/Project	PMO End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	M. MEALS, SNACKS, HOTEL AND LODGING ACCOMMODATIONS FOR CONFERENCES, MEETINGS, SEMINARS											
	Division Trainings, Conferences, Lodging and Accommodations - Elementary	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	519,000.00	519,000.00		
	Division Trainings, Conferences, Lodging and Accommodations - Junior HS	OSDS, CID, SGOD, School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	132,000.00	132,000.00		
	Division Trainings, Conferences, Lodging and Accommodations - DO/SHS	OSDS, CID, SGOD, School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	250,000.00	250,000.00		
	HRTD Trainings, Conferences, Lodging and Accommodations	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	7,000,000.00	7,000,000.00		
	Human Resource Development Trainings	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Medical, Dental and Health Training Seminars	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Feeding Program	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	7,000,000.00	7,000,000.00		
	Division GAD Programs, Capacity Building, Trainings	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Division Brigada Eskwela/DRRM Programs	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	1,000,000.00	1,000,000.00		
	Division Training for Non-Teaching Personnel and Head of Offices	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	1,000,000.00	1,000,000.00		
	Implementation of LIS & BEIS - Planning	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	200,000.00	200,000.00		
	Computerization Trainings and Implementations	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Division ALS and ALIVE Programs	OSDS, CID, SGOD, School Heads, Teachers	Small Value/Negotiated	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	N. DRUGS AND MEDICINE, SUPPLIES AND EQUIPMENT											
	Drugs and Medicine - Division Office	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Drugs and Medicine - Elementary	School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	9,000.00	9,000.00		
	Drugs and Medicine - Junior HS	School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	30,000.00	30,000.00		
	Medical, Dental and Laboratory - Elementary	School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	17,000.00	17,000.00		
	Medical, Dental and Laboratory - Junior HS	School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	15,000.00	15,000.00		
	Medical, Dental & Laboratory Supplies	OSDS, CID, SGOD	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Procurement of Health Care and Oral Health Supplies	School Heads, Teachers	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	2,000,000.00	2,000,000.00		

Code (PAP)	Procurement Program/Project	PMO End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Contingencies for the Procurement of Dental, Medical and Other Health Supplies and Equipment	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	5,000,000.00	5,000,000.00		
	O. OTHER SUPPLIES, INCIDENTAL OFFICE EXPENSES, SERVICES, CONTINGENCIES											
	Accountable Forms	Direct Contracting	N/A	N/A	N/A	N/A	N/A	GOP	2,000.00	2,000.00		
	Advertising/Advocacy Materials	OSDS, CID, SGOD, School Heads, Teachers	Direct Contracting	N/A	N/A	N/A	N/A	GOP	50,000.00	50,000.00		
	Vehicle Registration	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	50,000.00	50,000.00		
	Transportation and Delivery	OSDS, CID, SGOD	Direct Contracting	N/A	N/A	N/A	N/A	GOP	50,000.00	50,000.00		
	Website Maintenance	OSDS, CID, SGOD, School Heads	Direct Contracting	N/A	N/A	N/A	N/A	GOP	100,000.00	100,000.00		
	Awards/Rewards/Prizes	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	100,000.00	100,000.00		
	Janitorial Services	OSDS, CID, SGOD, Schools	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	300,000.00	300,000.00		
	Other Supplies and Materials - Elementary	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	4,045,000.00	4,045,000.00		
	Other Supplies and Materials - Junior HS	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	673,000.00	673,000.00		
	Other Supplies and Materials - SHS	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Security, Janitorial and Other Services - JHS	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	537,000.00	537,000.00		
	Demolition of Structures	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	50,000.00	50,000.00		
	Other Incidental/Contingies Expenses - ES	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Other Incidental/Contingies Expenses - JHS	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	500,000.00	500,000.00		
	Other Incidental/Contingies Expenses - SHS	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	234,000.00	234,000.00		
	Other Incidental/Contingies Expenses	OSDS, CID, SGOD, School Heads	Shopping/Small Value	N/A	N/A	N/A	N/A	GOP	1,000,000.00	1,000,000.00		
									P 131,869,894.88	65,143,000.00		

Prepared by:

FREDDIE B. FERALTA
 AO IV/BAC Secretariat

Certified Allotment Available:

HELEN A. GUILLERMO
 Budget Officer III

Certified Funds Available:

NELSON R. NACARCISO
 Accountant III

Recommending Approval:

ROSARIO O. CABRERA
 Assistant Schools Division Superintendent

Approved:

LORNA G. BUGAYONG, Ph.D., CESO VI
 Schools Division Superintendent