

Republic of the Philippines

Department of Education

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| **AUTHORITY TO TRAVEL**  **Control Number:**  **Region** : I  **Bureau/Division/School** : SDO Alaminos City | | |
| Date of Filing |  | |
| Name |  | |
| Position/Designation |  | |
| Permanent Station |  | |
| Purpose of Travel |  | |
| Activity Organized/ Sponsored By |  | |
| Period Covered  *(Inclusive of Travel Time)* |  | |
| Please Check | Official Business Official Time | |
| Venue/Destination |  | |
| Expenses Covered |  | |
| Fund Source |  | |
| Recommending Approval:  **AGUEDO C. FERNANDEZ, CESO VI**  Assistant Schools Division Superintendent  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date | | Approved:  **LORNA G. BUGAYONG, PhD, CESO VI**  Schools Division Superintendent  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |